

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF COMMUNITY AFFAIRS**

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**CDBG****Community Development Block Grant Program****MANAGEMENT MEMORANDUM****Memorandum Number 02-02**

CORRECTION

TO POTENTIAL APPLICANTS TO THE 2002 GENERAL/NATIVE AMERICAN ALLOCATION

IMPORTANT CLARIFICATION REGARDING READINESS FOR HOUSING REHABILITATION

TO: All Eligible Jurisdictions and Interested Parties**DATE: January 28, 2002****SUBJECT: Revisions for Readiness in Regards to Housing Rehabilitation for the 2002 CDBG
General/Native American Application**

Purpose of this memo: Page 53 of the instructions for the Housing Rehabilitation Activity Description form, includes a sample list of actions that would count as "Readiness" items for Housing Rehabilitation. Please **disregard** the following examples: Obtain site control, all financing commitments (except for CDBG) secured for project, all local government agency approvals, plans and specifications.

Completion of the environmental review is an appropriate example.

Additional appropriate examples of "Readiness" items are as follows:

- Waiting list for a jurisdiction's Housing Rehabilitation Program.
- Bidders list of construction contractors.
- Procurement of program operator.
- Accounting and escrow system in place.
- Program guidelines completed.

If you have any questions, please contact your CDBG field representative at (916) 445-6000.